



IOM International Organization for Migration

SHORT VACANCY NOTICE

Open to Internal & External Candidates

Position : **SENIOR PROJECT ASSISTANT (MM/MHPSS)**

Organizational Unit : **Migration Management (Mental Health & Psychosocial Support)**

Duty Station : **Lagos**

IOM Classification : **G7**

Type of Appointment : **Special Short Term (SST) Grade Equivalent Contract (Renewable)**

SVN No. : **SVN2018/43**

Estimated Start Date : **As soon as possible**

Closing Date : **05th July, 2018**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Irregular migration along the Central Mediterranean route is increasingly dangerous for migrants. Crossing the Mediterranean to Italy is by far the deadliest route, with 1 death recorded for 35 arrivals (IOM, 2016). In addition, over 70% of the migrants interviewed by IOM on their arrival in Italy report that they were victims of trafficking or other exploitative practices during their migratory journey along the routes of the Central Mediterranean.

To meet these challenges, the European Union (EU) and the International Organization for Migration (IOM) have developed the Joint Initiative for Migrant Protection and Reintegration in Africa (hereinafter "Joint Initiative"). Complementing this programme, IOM is also planning to implement additional projects that aim to protect the security, dignity and rights of returning migrants from along this important and dangerous migration route and to help improving the reintegration of returnees through an innovative approach. This will be achieved through different types of interventions including protection and assistance to vulnerable and stranded migrants, assistance for voluntary return, support for sustainable reintegration in the communities of origin, the dissemination of accurate information on migration to migrants, potential migrants and communities, and the collection of data on migration flows. The Initiative and complementing projects will aim at strengthening the technical and material capacities of the authorities and organizations involved in these areas so that they can ultimately take over policies and programmes related to the protection and reintegration of migrants in the region, with a view to improving the governance of migration in the region.

Working under the overall supervision of the Project Manager (MM) and Head of Sub Office Lagos, and direct supervision of Project Officer (MM/MHPSS), the successful candidate will be responsible for the implementation and monitoring of the MHPSS component of the Migration Management activities in Benin, with a special focus on strengthening local actors'

capacities especially at state level to provide mental health and psychosocial support as part of the reintegration support services.

Core Functions / Responsibilities:

1. Oversee the provision of specialized assistance and leadership for planning and implementing the MHPSS component within the AVRR program, Migration Management unit in Lagos Nigeria by tracking and monitoring the implementation progress to verify the projects objectives are achieved and suggesting corrective actions;
2. Coordinate and provide training to identified IOM colleagues and other partners' staff involved with returnees on MHPSS support, including Psychological First Aid Training, and other relevant PSS trainings (e.g; understanding emotional issues among returning migrants, positive communication skills, basic MHPSS concepts, etc).
3. Lead the team in designing and implementation community level sensitization activities on MHPSS issues through psychosocial and recreational activities adapted to the needs, age and abilities of migrants.
4. Oversee the provision of reintegration assistance within case management, specifically for vulnerable cases of returning migrants, and ensure the documentation and filing of all vulnerable cases for reference and monitoring including regular update of beneficiaries' information.
5. Manage the day-to-day implementation and functioning of the AVRR programme and activities, within the component of MHPSS.
6. Liaise and strengthen partnerships with relevant governmental, non-governmental (NGOs), international organizations as well as other relevant stakeholders.
7. Collect and analyse and present information through periodic and ad-hoc reports on MHPSS activities for evidenced-based programming. Coordinate and exchange information with national institutional, professional and academic counterparts.
8. Provide and coordinate counselling to the returnees to facilitate smooth psychosocial reintegration within family and community in coordination with protection focal points.
9. Provide technical oversight and monitor MHPSS component activities including those implemented by the local partners, by reviewing respective records, including control of plans, progress reports, project inputs, identify issues and propose adjustments as necessary.
10. Provide specialized support to implementation of protection screening and needs assessment of the qualitative and quantitative impact of psychosocial support activities at individual, family and community level.
11. Provide guidance, coaching and training to other staff and any relevant person involved in returnee's assistance.
12. Undertake duty travel to very challenging areas when necessary, including field visits to the beneficiaries' and monitor developments.
13. Perform any other duties as may be assigned.

Required Qualifications and Experience

- University degree in clinical psychology, or other branch of psychology/ counselling; at least with seven years (five years for school diploma holders) experience in required field of mental health and psychological support; in particular, assistance to migrants is valued.
- Demonstrated Knowledge on Mental Health and Psychosocial Support Program. Knowledge on counselling skills and protection mechanisms and mainstreaming within case management;
- Experience and demonstrated interest and knowledge in the field of migration, trafficking of human beings, smuggling of migrants;
- Excellent reporting and communication skills;
- Demonstrated proficiency with Microsoft Office applications, including Excel, PowerPoint, Good knowledge of information technology and proficiency in Microsoft Office applications especially Excel, Word, PowerPoint, Publisher, and SharePoint;

- Knowledge on Mental Health and Psychosocial Support Program. Knowledge on counselling skills and protection mechanisms and mainstreaming within case management;
- Knowledge of traditional, social practices and cultural norms as well as general migration related issues in the country;
- Solid knowledge of project development, administration and evaluation concepts and procedures;
- Proven ability to establish and maintain strong working relations with relevant Government counterparts, international organizations, civil society organizations/NGOs, and private sector entities;
- Experience in supporting all aspects of project management and familiarity with international standards and EU regulations is advantageous, preferably within the United Nations or within the international humanitarian field.
- Experience in liaising with governmental authorities, relevant government counterparts, other national / international institutions and other private sector entities.

Languages

Fluency in **English** and Native Language; Fluency in multiple languages advantageous;

Required Competencies

Behavioural

The incumbent is expected to demonstrate the following competencies:

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM (optional depending on position level)

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Only candidates residing in the country of the duty station within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **Thursday 05th July 2018**

In order for the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **SVN2018.43 Lagos. Senior Project Assistant**.

All applications should include a functional email address, mobile numbers and detailed curriculum vitae (CV).

Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.

Posting period:

From 22.06.2018 to 05.07.2018