



IOM International Organization for Migration

SHORT VACANCY NOTICE

Open to Internal and External Candidates

Position	:	LABORATORY TECHNICIAN
Organizational Unit	:	Migration Health Assessment Centre
Duty Station	:	Lagos
IOM Classification	:	G4
Type of Appointment	:	Special Short-Term (SST) Graded Contract (Renewable)
SVN No.	:	SVN2018/83
Estimated Start Date	:	As soon as possible
Closing Date	:	3rd September 2018

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Working under the overall supervision of the Chief of Mission, the direct supervision of the Migration Health Officer and the technical supervision of the Regional Laboratory Specialist Nairobi MRF, the incumbent will carry out the following duties and responsibilities:

Core Functions / Responsibilities:

1. Ensure collection of sputum specimens for testing in migration related health assessments.
2. Prepare specimens and arrange transport for follow-up testing as required.
3. Liaise with approved external/subcontracted Laboratories of Lagos on test requirements and timely result reporting as well as to monitor that quality assurance measures are taken for the testing of all specimens accordingly as per the IOM MHD Technical instructions.
4. Follow up on invoice timely submission from external laboratories.
5. Strictly follow all anti-fraud measures for specimen collection
6. Perform serological testing for the migration health programs including both screen and confirmatory testing
7. Carry out the sterilization processes for the laboratory reagents and waste disposal
8. Timely process of laboratory specimens and result posting, including Pre-Departure Medical Screening result posting.
9. Strictly follow all safety guidelines and instructions including the use of PPE.
10. Strictly follow all Standard Operating Procedures SOP's for testing conducted
11. Liaise with the Regional Laboratory Specialist to monitor quality assurance measures for the collection and testing of all specimens according to IOM guidelines and inform supervisor of any discrepancy.
12. Maintain an electronic database for all IOM laboratory testing.
13. Liaise with MHAC Abuja and Nairobi laboratories to follow up on results and harmonize SOPs.
14. Perform Gonorrhoea testing
15. Perform any other duties that may be assigned by from time to time.

Required Qualifications and Experience

- Minimum of 4years Diploma in Medical Laboratory Techniques (Registered in Nigeria) (two years’ work experience in a Medical Laboratory environment.
- Training and experience in TB, HIV, STDs and other communicable diseases testing is an added advantage.
- Mature individual, able to work independently, effectively and harmoniously with colleagues from varied cultures and professional backgrounds at all levels.
- Tolerant individual with ability to work with migrants at all ages and from different background and with flexibility and able to work on overtime, when requested
- Capable of working under stressful and difficult conditions.
- Demonstrated ability to maintain accuracy and confidentiality in performing responsibilities.
- Previous work experience with an international organization and NGOs dealing with refugees would be a strong advantage
- Proficiency in computer skills, especially in MS Office (Excel, Word, Access) and experience in working with databases and online applications.

Languages

Fluency in **English** and Native Language; Fluency in all languages advantageous;

Required Competencies

Behavioural

- The incumbent is expected to demonstrate the following competencies:
- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Only candidates residing in the country of the duty station within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Female with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **Monday, 3rd September 2018**.

In order for the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **SVN2018/83 Lagos. Laboratory Technician (MHAC) G4**.

All applications should include a functional email address, mobile numbers and detailed curriculum vitae (CV).

Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.

Posting period:

From 21.08.2018 to 03.09.2018