



IOM International Organization for Migration

## SHORT VACANCY NOTICE

### Open to Internal & External Candidates

Position : **SENIOR PROJECT ASSISTANT (MM/Awareness Raising)**

Organizational Unit : **Migration Management (Awareness Raising)**

Duty Station : **Lagos**

IOM Classification : **G6**

Type of Appointment : **Special Short Term (SST) Grade Equivalent Contract (Renewable)**

SVN No. : **SVN2018/85**

Estimated Start Date : **As soon as possible**

Closing Date : **11<sup>th</sup> September, 2018**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

### **Context:**

Irregular migration along the Central Mediterranean route is increasingly dangerous for migrants. Crossing the Mediterranean to Italy is by far the deadliest route, with 1 death recorded for 35 arrivals (IOM, 2016). In addition, over 70% of the migrants interviewed by IOM on their arrival in Italy report that they were victims of trafficking or other exploitative practices during their migratory journey along the routes of the Central Mediterranean.

To meet these challenges, the European Union (EU) and the International Organization for Migration (IOM) have developed the Joint Initiative for Migrant Protection and Reintegration in Africa (hereinafter "Joint Initiative"). Complementing this programme, IOM is also planning to implement additional projects that aim to protect the security, dignity and rights of returning migrants from along this important and dangerous migration route and to help improving the reintegration of returnees through an innovative approach. This will be achieved through different types of interventions including protection and assistance to vulnerable and stranded migrants, assistance for voluntary return, support for sustainable reintegration in the communities of origin, the dissemination of accurate information on migration to migrants, potential migrants and communities, and the collection of data on migration flows. The Initiative and complementing projects will aim at strengthening the technical and material capacities of the authorities and organizations involved in these areas so that they can ultimately take over policies and programmes related to the protection and reintegration of migrants in the region, with a view to improving the governance of migration in the region.

Working under the overall supervision of the Programme Manager, Migration Management, and the direct supervision of the Program Support Officer, the successful candidate will support the application of a robust Communication for Development (C4D) and Social Behavioural Change Communication (BCC) approach across awareness raising activities, including the development of tools for C4D campaigns.

### ***Core Functions / Responsibilities:***

1. Support in the planning and timely implementation of SBCC activities in Nigeria to combat TiP/SOM.
2. Assist in coordinating the creation and implementation of Communication for Development (C4D) methodology materials including videos, radio programming, best practice case studies, toolkits, and workshop facilitation guides for all activities and communication platforms.
3. In coordination with programme coordinator, devise communication channels in which stories from migrants and returnees can be used to promote behaviour change in the relevant communities.
4. Plan and implement C4D activities and tools to discourage irregular migration and promote safe alternatives to irregular migration in target audiences
  - a. In collaboration with partners, assists in research, development, pre-testing and production of culturally relevant communication materials to facilitate behaviour and social change under the project.
  - b. Disseminate approved project information materials through the appropriate channels such as social media, local radio stations, IEC materials and such other approved channels
5. Support development of training materials and activities to build capacity for participatory and behaviour change communication aimed at addressing issues on human trafficking and irregular migration.
6. Maintain strong partnerships with youth groups, community groups, government leaders and other partners in the community and civil society to orient them on the overall goals and solicit their involvement in the implementation of the same.
7. Work closely with the Monitoring and Evaluation team to design and implement appropriate monitoring and evaluation activities, such as surveys, interviews, focus group discussions, Knowledge, Attitude and Practice (KAP) surveys, consultations, etc.
8. In coordination with Public Information and Communications Assistant, manage C4D reference materials such as briefing documents, summary literature reviews on Trafficking in Person (TiP) and Smuggling of Migrants (SOM) trends, factsheets, presentations and reports for both internal and external briefing.
9. Support the Program Support Officer in the implementation of awareness raising initiatives where appropriate.
10. Conduct field visits, as and when necessary.
11. Perform such other duties as may be assigned.

### ***Required Qualifications and Experience***

- Bachelor's degree in Journalism, Behavioural Change, Social Work, Law, Communications, International Affairs, Development Studies or a related field from an accredited academic institution.
- A minimum of four years of work experience (for candidates holding Bachelor Degrees) in the above specified fields, preferably in the West Africa Region.
- Experience of working on humanitarian or development issues related to migration and/or human trafficking, preferably within the United Nations Common System and the International Humanitarian Field
- Experience in effectively designing and implementing social media and online campaigns for developmental issues
- Experience with designing and implementing Monitoring and Evaluation for project activities
- Excellent writing and strong analytical skills.

- Experience of working on media and/or public awareness campaigns is essential.
- Proven experience in successfully managing and implementing a C4D project
- Strong interpersonal skills and presentation skills.
- Strong computer literacy with an excellent knowledge of Microsoft Offices, especially Excel, PowerPoint, Word, Internet Explorer, Adobe InDesign, Illustrator etc.
- Strong organizational and editorial skills;
- Ability to timely understand the Organization's structure and portfolios;
- Ability to work effectively and harmoniously in a team of colleagues of varied cultural and professional backgrounds;
- Proven ability to produce quality work accurately and concisely according to set deadlines;
- Practical experience of how to multi-task, prioritize and work independently;

### **Languages**

Fluency in **English** and Native Language; Fluency in multiple languages advantageous;

### ***Required Competencies***

#### **Behavioural**

The incumbent is expected to demonstrate the following competencies:

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM (optional depending on position level)

#### ***Other***

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Only candidates residing in the country of the duty station within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Women with the above qualifications are encouraged to apply.

#### ***How to apply:***

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **Tuesday 11<sup>th</sup> September 2018**

In order for the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **SVN2018.85 Lagos. Senior Project Assistant (MM. Awareness Raising) G6.**

All applications should include a functional email address, mobile numbers and detailed curriculum vitae (CV).

**Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.**

***Posting period:***

From 29.08.2018 to 11.09.2018