



REQUEST FOR QUOTATION (RFQ)

Reference No. RFQ- **NG30-19-0600-1**

11th September, 2019

Subject: Supply of Food and Cleaning Items for Humanitarian Hubs

The International Organization for Migration (IOM) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society – please visit www.iom.int.

In the framework of the IOM Nigeria programs, the IOM invites interested eligible Suppliers to submit Quotations for the below services.

Item No	Items Description	Unit	Qty
1	Supply of Food and Cleaning Items for Humanitarian Hubs	(As per detailed List to be shared on request)	Lump sum

Interested suppliers are to request for the list of items by sending a mail to djoel@iom.int and cc imasih@iom.int

All prices must exclude VAT. **Quote must be valid at least 365 calendar days** from the date of quotation. Delivery timelines and Payment terms should be clearly stated in the quotation.

Quotations shall be submitted on or before 1;30pm on or before 20th September, 2019 and placed in the quotation box in IOM Maiduguri Office Opposite Capital School Giwa Barracks Road .Late Quotations will not be accepted.

IOM reserves the right to accept or reject any quotation, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

The quotation should include;

1. Payment terms
2. Delivery terms
3. Delivery period & full Quantity
4. Business registration (CAC) certificate
5. Bank details
6. Contact details

Regards,
Procurement Unit
IOM