



IOM International Organization for Migration

SHORT VACANCY NOTICE

Open to Internal & External Candidates

Position : **Project Assistant (DTM/Database Developer)**
Organizational Unit : **Displacement Tracking Matrix (DTM)**
Duty Station : **Maiduguri**
IOM Classification : **G5**
Type of Appointment : **Special Short-Term (SST) 6 months with possibility of extension**
SVN No. : **SVN2019/102**
Estimated Start Date : **As soon as possible**
Closing Date : **September 19, 2019**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the overall supervision of the Information Management Officer and direct supervision of the Database Officer, the incumbent will be responsible for supporting existing and new applications / tools used by the division (May also assist other divisions) for registration, Displacement Tracking Matrix (DTM) assessments, and population profiling and other DTM Activities. Besides, he/she will also provide data management support and data quality control for information collected;

Core Functions / Responsibilities:

1. Provide database management support and technical assistance to registration and verification exercises in the Sub office. Assist in troubleshooting and resolving problems that may arise related to the database or application and software used for data capture, equipment and network to facilitate systems run smoothly throughout registration/verification operations
2. Develop, implement, and maintain current and existing applications/tools (Mostly used for data collection example of data collection data are biometric data, mobility tracking information, general survey information etc.)
3. Write codes for automated unit and integration tests and also write documents for validation tests
4. Document user requirements and analysis for the design, coding and deployment of applications to be created (Mostly Microsoft Technologies focusing on .NET applications with SQL Server, following existing standards).
5. Support the planning, designing and implementation of division's Information Management Systems and reporting tools. (May also support other divisions)
6. Work with the Database officer, to assess new technologies and provide solutions.

7. Ensure timely preparation and generation of local level information products, and support on information sharing and dissemination to all relevant channels.
8. Provide support for data quality checking and data cleaning
9. Provide support for data analysis and reporting
10. Perform other duties as they might be assigned.

Required Qualifications and Experience

- a) Minimum Three Years in related field, preferably within the International Humanitarian Field; Demonstrated ability to maintain confidentiality is mandatory;
- b) Completed University degree or higher in Computer Science, Software Development, Information Technology or a related field from an accredited academic institution with at least 3 years of relevant professional experience; or
- c) (1)Being technology aware, (2)have excellent problem-solving skills, (3)being self-aware and able to learn on his/her own and be up to date with new technology trends and (4)being able to deliver on time are the main set of skills this position is about and are the incumbent main responsibility to stay sharp and ready
- d) Knowledge of version control systems like **Git and/or Bitbucket** is a must.
- e) Ability to CODE AND WRITE DATABASE (SQL)
- f) Extensive knowledge and experience of desktop application programming (C# and .Net is a MUST. Web programming (Combination of ASP, .Net, JavaScript, AJAX, HTML5) and Database management system (SQL Server) is required.
- g) Knowledge and experience of development in other object oriented programming languages (Java, Python, PHP) and database management systems (MySQL, PostgreSQL) is an added advantage.
- h) Extensive knowledge of contents management system packages, open source frameworks (JavaScript/AJAX, HTML5, etc.), and programming API is an advantage;
- i) Ability to work effectively and harmoniously within a team of colleagues from varied cultures and professional backgrounds, Personal commitment, efficiency, flexibility and drive for results.
- j) Capable of working under stressful conditions.
- k) Demonstrated ability to maintain accuracy and confidentiality in the performance of assigned duties

Languages

Fluency in English and any local language will be an added advantage.

Required Competencies

Behavioural

The incumbent is expected to demonstrate the following competencies:

Values

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: Maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 1*

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Internals of the Organization and NMS candidates, as well as external female candidates, will be considered as first-tier candidates. This vacancy is also open to second-tier candidates.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Only candidates residing in the country of the duty station within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **Thursday 19th September 2019**.

For the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **SVN2019.102, Maiduguri. Project Assistant (DTM/Database Developer) - G5**.

All applications should include a functional email address, mobile numbers and detailed curriculum vitae (CV).

Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.

Posting period:

From 06.09.2019 to 19.09.2019