



IOM International Organization for Migration

SHORT VACANCY NOTICE

Open to Internal & External Candidates

Position : **Project Assistant (Counter Trafficking)**
Organizational Unit : **Migration Management**
Duty Station : **Lagos**
IOM Classification : **G5**
Type of Appointment : **Special Short-Term (SST) 6 months with possibility of extension**
SVN No. : **SVN2020.010**
Estimated Start Date : **As soon as possible**
Closing Date : **9th February 2020**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Irregular migration, particularly along the Central Mediterranean route from Nigeria- North Africa- Europe, is extremely dangerous. These migrants experience more gross human rights violations and mortalities compared to any other migration route around the globe. The International Organization for Migration (IOM) remains committed to intensify efforts to protect the high number of migrants rescued at sea, and along the central Mediterranean route, by strengthening collaboration with key stakeholders in transit countries, and work with Government stakeholders, UN Agencies, and civil society in countries of origin, to address the drivers of irregular migration and strengthen direct assistance for vulnerable migrants. There is need to raise awareness among actors, returned and potential migrants on the benefits of safe migration and steps they can take in addressing violence, exploitation and abuse.

Under the overall supervision of the National Project Officer (MM/CT), and under direct supervision of the Senior Project Assistant (MM/CT), the successful candidate will contribute to the implementation of activities in the thematic area of Counter Trafficking under the Migration Management unit, addressing prevention of human trafficking and provision of capacity building support to government counterparts and civil society organizations.

Core Functions / Responsibilities:

1. Support the implementation of the Counter-Trafficking activities under the Migration Management Unit and deliverables including timely delivery, quality control, administrative matters, follow-up and financial support.
2. Assist in the development and implementation of awareness raising activities and trainings on participatory and behaviour change communication approaches, including community-level sensitization on MHPSS issues, for both government, civil society organizations, media and journalists.

3. Facilitate cooperation with national stakeholders, organize workshops and coordination meetings with partner NGOs, local authorities and public institutions.
4. Provide overall technical and administrative support to relevant state and non-state actors, involved with returnees, awareness raising activities and results-based monitoring and evaluation.
5. Assist in the development and implementation of psycho education sessions and art-based interventions for returnees with the aim to strengthen community level support groups within respective communities.
6. Assist in the development and implementation of awareness raising activities for vulnerable migrants on available protection and legal rights.
7. Assist in coordinating the production and dissemination of Information Education and Communication (IEC) materials under the Counter Trafficking sub-unit.
8. Work closely with the Monitoring and Evaluation team to design and implement appropriate results-based monitoring and evaluation tools and activities.
9. Assist with monitoring the case-management of vulnerable migrants and victims of trafficking and support, including conducting screening interviews and intake as required;
10. Compile inputs and prepare periodic donor reports and updates, including preparation of narrative and financial project reports;
11. Ensure that monthly monitoring reports are submitted on time.
12. Conduct field visits, as and when necessary.
13. Perform any other duties, as may be assigned.

Required Qualifications and Experience

- University degree from an accredited institution in International Relations, Law, Social Work, Humanitarian Affairs, Social Sciences, (clinical) psychology, or related field.
- At least 3 years relevant professional experience (or 5 years of experience for candidates holding a school diploma) in the area of migration, counter trafficking, providing psychosocial counselling and support, protection of vulnerable migrants, SGBV or similar areas.
- Experience within international development agencies or NGO sector is a highly desirable;
- Experience working or liaising with government or civil authorities is desirable.
- Project management experience required, preferably in counselling, human relations and management;
- Experience in liaising with governmental authorities, other national / international institutions;
- Experience in the area of migration, refugees and reintegration of migrants and victims of trafficking;

Languages

Fluency in English and multiple Native languages

Required Competencies

Behavioural

The incumbent is expected to demonstrate the following competencies:

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 1*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Only candidates residing in the country of the duty station and within commuting distance of the duty station will be considered.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications via email to **HRNIGERIA@iom.int** indicating position applied on subject line by **Sunday 9th February 2020**.

In order for the applications to be considered valid, IOM only accepts applications with a cover letter not more than one page specifying the motivation for application, addressed to **Human Resources, International Organization for Migration (IOM)** and with a subject line **SVN2020.010 Lagos. Project Assistant (MM/Counter Trafficking) – G5**.

All applications should include a functional email address, mobile numbers and detailed curriculum vitae (CV).

Please note that this position is open only to Nigerian National applicants and only shortlisted candidates will be contacted.

Posting period:

From 27.01.2020 to 09.02.2020.