

SUPPORT FOR RECONCILIATION AND REINTEGRATION THROUGH THE REHABILITATION OF SOCIAL AND PRODUCTIVE INFRASTRUCTURES

1. Timeline

Call for Expression of interest ID #	NG30-22-0277
Posted (date)	8 th April 2022
Clarification Request Deadline	16 th April 2022
Application Deadline	18 th April 2022
Notification of Results	25 th April 2022
Implementation Start Date	1 st May 2022
Implementation End Date	30 th September 2022

2. Locations

Borno and Yobe States - Nigeria

3. Sector(s) and area(s) of specialization

IOM Nigeria’s DDDR team is seeking prospective implementing partners to conduct rehabilitation of social and productive infrastructures in the selected hard-to-reach locations of Borno and Yobe states.

4. Issuing Agency

IOM Mission, Nigeria, Maiduguri Sub-Office

5. Project Background

The Reintegration and Reconciliation programme in Nigeria was established in early 2017 as part of a regional Lake Chad Basin strategy to address the effects of Boko Haram and the Islamic State West Africa. It is focused on supporting the affected governments in strengthening disassociation incentives for individuals who were exposed to violent extremism, on the other hand, the communities of return would also be compensated with the implementation of social impact projects & socioeconomic support to stimulate the local economy.

Under EU S2R funded projects, IOM is partnering with local NGOs to build their capacity to deliver management of social impact projects through the rehabilitation of community social and productive infrastructure and public services. For reintegration to be successful it needs to go hand-in-hand with community-level reconciliation to promote an increased understanding for and acceptance of low-risk former associates and victims.

This project focus is on the provision of community-level “peace dividends” in the form of community-led social impact projects that will help to build resilience to violence, restitution, and reparation.

6. Expected Results

*The successful implementing partner is expected to implement the activity in **Borno and Yobe States, North-East Nigeria** targeting the whole community (instead of specific groups, for example, the rehabilitation of community infrastructures should make a social impact, value chain, and create marketing support for community products). These selected communities are the target for this implementation: one facility each in Damboa, Pulka, Banki, Monguno, and Gujba.*

During the framework of the project, the selected IP is expected to provide skilled management of the implementation of the following activities:

- i. Establishment of Two (2) Social Cohesion Platforms in Monguno and Dikwa, Borno State**
 - Consultation with local stakeholders to constitute a 15-member platform each in Monguno and Dikwa LGAs. The platform will include influential and well-respected members who are full residents of the communities.
 - The budget for establishing and launching each platform is **NGN 1,245,000**.
 - Both platforms are to be established before the rehabilitation of social infrastructures begins.
- ii. Deployment of project site staff/Mapping/Assessment of selected communities**
 - Meetings with social cohesion platform & relevant local stakeholders on the choice of prioritized infrastructure

rehabilitation.

- Conduct technical feasibility studies (community assessments) for the identification of prioritized infrastructure in close coordination with local authorities and implementing partners.
- Conduct site assessments (of existing and potential social infrastructures) to determine the viability of infrastructures and absorption capacity, and to detail works needed to improve drainage, mitigate hazards, or any other improvement required to make the sites viable for the wet season.

iii. BOQ Assessment /presentation

- BOQ Assessment by IP
- MOU with relevant authorities

iv. Rehabilitation and launching of five (5) social and productive infrastructures based on community preference in the selected locations

- Rehabilitate 5 social and productive infrastructures based on community preference in the selected communities
- Launching ceremony to commission the completed projects in all 5 locations.

v. Engagement of Community members for Cash-for-work

- Selection of 80% community members living at camp and host communities
- Selection of 20% reintegrated ICRS beneficiary to work
- The exact numbers of community members and ICRS beneficiaries to be engaged will be detailed in the BOQ. This will need to be authorized by IOM before project commencement.

vi. Establishment/Strengthening of participatory structures

- In coordination with local authorities, set up relevant governance and community participation structures, ensuring meaningful representation and voice for men/women, boys/girls, minority groups, and persons with specific needs as part of the cash for work.
- Adopt a participatory approach in all stages of the response (needs assessment, planning, implementation & feedback).

vii. Protection mainstreaming

- Promote Protection and GBV mainstreaming by adding vulnerable women groups as part of the cash for work selection.
- Prevention of Sexual Exploitation and Abuse (PSEA) at the implementation site.

viii. Training

Two sets of training on peacebuilding, conflict resolution, and social cohesion would be conducted by IP in selected communities to continue strengthening social ties among the community members even as infrastructure rehabilitation is ongoing.

The selected communities are;

- Damboa
- Pulka
- Banki
- Munguno
- Gujba

7. Indicative Budget

The IP should provide an indicative budget for the assessment, training, establishment of social cohesion platforms, rehabilitation of selected infrastructures, including staffing, data analysis and reporting for the 5 months period in line with their own budget guidelines and templates. Later on after selection, it would be transformed to IOM/NFH templates.

The budget for the completion of all five social impact projects, including the training is **NGN 31,134,800**. The budget for establishing the platforms in Munguno and Dikwa is **NGN 2,490,000**. The overall proposed budget is **NGN 33,624,800**. The applicant is requested to provide a breakdown of expenditures in relation to Staff & Office costs (not exceeding 30% of the overall budget allocation) and Operational costs. Staffing is expected to be undertaken by the Applicant

8. Other Information

The IP will be overseen by the DRR team in IOM Maiduguri. The IP will receive direct guidance from a dedicated focal person under the overall supervision of the Senior S2R Project Coordinator.

The project should be completed no later than 30 September 2022. The proposal should include a detailed workplan showcasing how the implementing partner is expecting to meet the stated objectives within the timeframe provided. During the implementation, the IP will be requested to submit 2 interim reports during project implementation as well as 1 final report upon completion of activities. This will be coupled with monthly timely updates to the IOM Team over the progression of implementation of activities.

9. Selection Criteria

Name	Description	Weight
Relevance of the proposal to achieving expected results	Relevance of the proposal to achieving expected results; Expertise in life skills, budgeting skills as well as communication, negotiation, and participation skills; Expertise and experience in developing and delivery of training programmes and capacity building for CSOs and public institutions; Adequacy and clarity of proposed budget (including a contribution by CSO); Relevant technical expertise and experience in working with a different range of stakeholders at a national and local level in establishing a youth-sensitive perspective across sectors	60
Sustainability of intervention	Experience in partnering with key institutions related to youth and adolescent participation and development; National and Local experience, presence, and community relations; Management ability; Sustainability of intervention.	20
Other	Replicability/scalability; Gender mainstreaming skills to apply during the implementation of the programmes; Innovative approach	20

10. Attachments

The annexes have been attached below;

Description
ANNEX A - Expression of Interest submission guidelines
ANNEX B - Implementing Partner References Checklist
ANNEX C – Terms of Reference
ANNEX D - Implementing Partners General Information Questionnaire

11. For more information on this partnership opportunity and to apply, please visit

(<https://nigeria.iom.int/iom-nigeria-tenders>)

The organization responding to this call need to demonstrate their capacity to implement all listed activities as a single package. Partial applications for individual activities will not be considered. IOM reserves the right to cancel/reduce the scope of planned activities or introduce new/broaden the scope of the existing activities. The selected Implementing partner needs to be ready to develop a detailed budget based on the submitted proposal in two weeks upon receiving the notification from IOM. All applicants will receive written notification, within the two weeks after the deadline for the submission of Concept Note, of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken. IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality. IOM reserves the right to accept or reject any Expression of Interest and to annul the selection process and reject all Expression of Interest at any time, without thereby incurring any liability to the affected Implementing Partners. For more information, please contact in writing (Benjamin Potter– Senior Project Coordinator, DRR/S2R), sending email to (bpotter@iom.int), cc Hussein Hassan Alio – Project Officer, DRR/S2R (Halio@iom.int).

ANNEX A: Expression of Interest submission guidelines

This document contains instructions on preparing and submitting the Application, including Annex A: IP Information.

1. *The Application must be submitted either by hand or through a mail-in sealed envelope to IOM with office address at UN Migration Agency – IOM, 4 Gombole, Giwa Barrack Road, Maiduguri, Borno State – Nigeria no later than 17:00 hours, 18th April 2022. Late Application will not be considered.*
2. *A detailed description of how the requirements specified in the Call for Expression of Interest (CEI) issued by IOM will be matched by the Implementing Partners' capabilities, experience, knowledge, and expertise.*
3. *The Application must be submitted in one original envelopes must be marked "Original" as appropriate. If there are any discrepancies between the original. The envelope shall be labelled with the submission address, reference number, title of the Project and name of the Implementing Partner.*
4. *The Application must be submitted in English and the format prescribed by IOM within the CEI. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address these CEI requirements may be rejected.*
5. *The Application document should comprise of the following:*
 - a. *Cover Letter.*
 - b. *Duly accomplished application documentation as outlined within the CEI signed on all pages by the Implementing Partner's Authorized Representative; and*
 - c. *Any other relevant documents*
6. *Applications may be modified or withdrawn in writing before the closing time specified in this Request for EOI. Applications shall not be modified or withdrawn after the deadline.*
7. *The Implementing partner shall bear all costs associated with the preparation and submission of the Application, and IOM will not, in any case, be responsible and liable for the costs incurred.*
8. *IOM, on no occasion, will ask for an application fee from Implementing Partners.*
9. *All information given in writing to or verbally shared with the Implementing Partners in connection with this CEI is to be treated as strictly confidential. The Implementing Partner shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the selection process has been completed, whether the Implementing Partner application is successful.*
10. *IOM will treat all information (or marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data by its Data Protection Principles.*
11. *The Implementing Partner, by applying, gives consent to IOM to share information with those who need to know to evaluate and manage the proposal.*
12. *IOM reserves the right to accept or reject any Application and cancel the process and reject all Applications at any time without incurring any liability to the affected Implementing partner or any obligation to inform the affected Implementing partner of the ground for IOM's action.*

ANNEX B: IMPLEMENTING PARTNER REFERENCES CHECKLIST

The below information is requested to be included in response to the CEI issued by IOM:

TABLE 1 – MAIN IMPLEMENTING PARTNER EXPERIENCE IN LAST THREE YEARS (accessible format)

- Starting Month/ Year
- Ending Month / Year
- Donor / Lead partner
- Description of projects
- Contract Amount

Remarks (Provide documentary evidence)

TABLE 2 – SIMILAR EXPERIENCE IN LAST THREE YEARS (accessible format)

- Year
- Donor / Lead partner
- Description of projects
- Contract Amount
- Remarks (Provide documentary evidence (*))

TABLE 3 – LIST OF KEY STAFF MEMBERS (accessible format)

- Name
- Designation Qualification
- No. of Years of Experience

Provide an organizational chart and detailed CVs for key management and personnel in the Organization

TABLE 4 – ANY OTHER INFORMATION (accessible format)

In addition to the required information, Implementing Partners may provide any other related documents.

IOM Mission – (Nigeria)
ANNEX C - IOM Call for Expression of Interest ID#: NG30-

Terms of Reference

Introduction
<i>Established in 1951, the International Organization for Migration (IOM) is the leading inter-governmental organization in the field of migration and works closely with governmental and non-governmental partners. IOM is providing a variety of services in support of local communities and the Government of Nigeria including contributing to the stabilization of selected areas in Adamawa, Borno, and Yobe States by enhancing Community preparedness for reintegration and reducing rejection and stigmatization of former associates that will prepare the ground for community-based healing and reconciliation. This support will be given through the identification, assessment, and rehabilitation of social and productive infrastructure which will be led by the community as a means of stabilization.</i>
Background
<i>The Reintegration and Reconciliation programme in Nigeria was established in early 2017 as part of a regional Lake Chad Basin strategy to address the effects of Boko Haram and the Islamic State West Africa. It is focused on supporting the affected governments in strengthening disassociation incentives for individuals who were exposed to violent extremism, on the other hand, the communities of return would also be compensated with the implementation of social impact projects & socioeconomic support to stimulate the local economy.</i> <i>Under EU S2R funded projects, IOM is partnering with local NGOs to build their capacity to deliver management of social impact projects through the rehabilitation of community social and productive infrastructure and public services. For reintegration to be successful it needs to go hand-in-hand with community-level reconciliation to promote an increased understanding for and acceptance of low-risk former associates and victims. This project focus is on the provision of community-level “peace dividends” in the form of community-led social impact projects that will help to build resilience to violence, restitution, and reparation.</i>
Objective
<i>The overall objective of the Social Impact Projects is to contribute to building resilience to violence and promote more just, peaceful, and inclusive communities, herewith reducing the drivers of conflict while setting the pace for community stability and the return to full-civilian life.</i>
Proposed interventions
<ul style="list-style-type: none">- <i>Activity 1: Establishment of Two (2) Social Cohesion Platforms in Monguno and Dikwa, Borno State</i>- <i>Activity 2: Deployment of project staff/mapping/assessment of selected communities</i>- <i>Activity 3: BOQ assessment and presentation</i>- <i>Activity 4: Rehabilitation of five (5) social and productive infrastructures</i>- <i>Activity 5: Engagement of community members for cash-for-work</i>- <i>Activity 6: Establishment and strengthening of participatory structures</i>- <i>Activity 7: Protection mainstreaming</i>- <i>Activity 8: Training on peacebuilding, conflict resolution, and social cohesion</i>
Overarching Outcomes:
<ul style="list-style-type: none">- <i>Outcome 1: Increased knowledge and understanding of community peacebuilding, conflict resolution, and social cohesion.</i>- <i>Outcome 2: Improved community resilience through rehabilitated social and productive infrastructures.</i>- <i>Outcome 3. Enhanced social interaction between ICRS beneficiaries and community members through cash-for-work activities.</i>
Expected results
<ul style="list-style-type: none">- <i>Established two 15-member social cohesion platforms in Monguno and Dikwa.</i>- <i>Ten (10) completed training in all five (5) locations.</i>- <i>Prioritized infrastructures for rehabilitation in coordination with the social cohesion platform & relevant local stakeholders.</i>- <i>Five (5) Rehabilitated social and productive infrastructures in the selected communities.</i>- <i>Engaged 80% community members and 20% ICRS beneficiaries in cash-for-work.</i>- <i>Established local participatory structures.</i>- <i>Inclusiveness and protection of vulnerable and underrepresented community members.</i>

Impact
<i>The provision of community-level “peace dividends” in the form of community-led social impact projects that builds resilience to violence, restitution, and reparation.</i>
Partnerships and collaboration
<i>DDRR to train staff of the Implementing partner on DDRR programming, narrative, and financial reporting on this project.</i>
Proposed timeline:
<i>The activities are to be implemented for 5 months.</i>
Qualification and experience
<ul style="list-style-type: none"> - <i>The applicant should be based or operating in, and legally registered in Nigeria, and have an established presence and operational capacity in Borno and Yobe states (valid registration documents should be provided with the application).</i> - <i>The applicant should have a good understanding and working relationships with the relevant line ministries, local authorities, local communities, and other relevant stakeholders in Borno and Yobe states.</i> - <i>Demonstrated experience in community and social infrastructural rehabilitation and social cohesion will be an added advantage.</i> - <i>Sound donor reporting skills (abiding by strict data confidentiality agreements) and use of monitoring and evaluation tools.</i> - <i>The proposal should demonstrate inclusiveness and respect for diversity and should take into consideration the engagement of vulnerable populations and have a gender-sensitive approach.</i> - <i>The applicant should be able to demonstrate sufficient staff capacity and expertise to implement the project (supporting documents should be attached demonstrating the lead implementors of the project).</i> - <i>Subcontracting will not be accepted.</i> - <i>Experience working with an international non-governmental organization, or the United Nations would be an asset.</i> - <i>My existing track record in managing donor grants is an asset.</i> - <i>Demonstrated experience in working with grassroots communities.</i> - <i>Willingness to be subjected to any necessary security checks which may be required from the government.</i>
Submission of the project proposal
18th April 2022
Place and the deadline for submission of the project
<i>IOM Maiduguri Sub-office - 4 Gombole, Giwa Barrack Road, Maiduguri, Borno State, by 18th April 2022.</i>

IOM Mission – (Nigeria)
IOM Call for Expression of Interest ID#: NG30-22-0277

ANNEX D: Implementing Partners General Information Questionnaire

Call for Interest ID number:	NG30-22-0277
Full name of the Organization and abbreviation:	
Address and e-mail of contact person:	
Date of completion:	
Existing partnership with IOM?	
If yes, when did the cooperation with start?	
A. BACKGROUND AND GOVERNANCE	
Is your organisation legally registered in the country(ies) of implementation? If yes, please provide the registration number/proof. If not, please explain.	
What is the status of the organization (e.g., IO/INGO, NGO, etc.)?	
Does the organization produce an annual audited financial statement that is publicly available? If not, please explain.	
Does the organization`s management or ownership have any affiliation to IOM that would result in a conflict of interest?	
Who has influence over the organization?	
When was the Organization founded?	
When was the Organization last assessed by IOM or another UN entity?	
Date of last external evaluation and the name of the evaluator. Can the evaluation be shared with IOM?	
B. ORGANIZATIONAL STRUCTURE	
Is an updated organizational structure/chart and the CVs of key personnel attached to the application?	
Where does the organization work in the country, and what is its in-country structure and field presence?	
How many staff members work in the country office/programme?	
Are all the main operational functions adequately staffed and resourced (finance, logistics, implementation, M&E)?	
Does the organization have personnel guidelines?	
Does the organization have personnel security procedures?	
C. EXTERNAL ENGAGEMENT AND INFLUENCE	
Networks and coordination	
Is the organization involved in networking with other Civil Society Organizations, humanitarian organizations or networks? If yes, please provide details.	
Does the organization coordinate its work with other Civil Society Organizations (local, national, international)? If yes, please provide details.	
How does the organization interact with beneficiaries and communities?	
Does the organization coordinate with the government/authorities?	
Does the organization engage in public or political processes (i.e.? national and local government policy or budget discussions/decisions)	
Information and advocacy	
Does the organization produce information materials regularly? If yes, please describe.	
Does the organization hold public events for fundraising or other purposes? If yes, please describe.	
Does the organization work through the media?	
Does the organization use advocacy as a foundation of its work? If yes, please describe.	
Does the organization perform any lobbying activities? If yes, please describe.	
C. PROGRAMMATIC CAPACITY	
Does the organization have a stated mission and vision? Please provide the link if publicly available.	
What are the target group(s)/ beneficiaries of the organization?	

What is the geographical focus of the organization?	
What is the programmatic focus of the organization?	
Does the organization have a documented risk register and a risk management process?	
Does the organization:	
Uphold and abide by the humanitarian principles?	
Support the provision of impartial assistance solely based on needs?	
Operate independently without the imposition of a political agenda?	
Uphold a do-no-harm approach?	
Have a long-term plan/strategy in place?	
Have a framework for Accountability to Affected Populations?	
Have a Code of Conduct or other ethics policy?	
Have policies and procedures to prevent sexual exploitation and abuse?	
D. FINANCIAL CAPACITY	
Which donors are currently supporting the organization's programmatic activities?	
What is the current overall budget for the organization's activities?	
Has the organization faced any liquidity or solvency related challenges during the past three years? If yes, how was it resolved?	
Accounting system	
Does the organization have detailed policies documenting its accounting standards, rules and procedures?	
Which accounting standards the organization follows (IPSAS; IFRS, national)?	
Which accounting software does the organization use, and is it integrated with other functions (e.g., HR, procurement, etc.)?	
What is the document retention policy in relation to accounting and supporting documents? How does the organization ensure the safety of archives from theft, fire, flooding etc.? Were there any challenges faced in this respect during the last three years?	
Are all costs booked in the organization's accounts in a timely manner?	
Can the organization provide periodic financial reports at the project level?	
Financial control	
Does the organization have its own bank account registered in its own name?	
Does the organization have established internal audit functions?	
Is there a regular requirement for external audits on the company's accounts, and if yes, is it carried out in a timely manner?	
Does the organization comply with the audit recommendations received?	
What are the main characteristics of the internal control system in place? Were there any challenges faced in this respect during the last three years?	
How does the organization ensure sufficient segregation of duties?	
Is there a system in place to avoid double reporting of expenses to donors? Des the organization have a project accounting solution in place to facilitate related controls?	
Cost-effectiveness	
Is the organization cost-conscious? What principles are followed to minimize costs?	
Are quotations or invoices collected before purchases are made?	
E. PROCUREMENT AND SUPPLY CHAIN CAPACITY	
Describe the logistical setup of the organization.	
Does the organization have and follow counterterrorism policies requiring systematically vetting partners and suppliers against recognized lists of terrorists?	
Procurement	
Does the organization have clear procurement regulations? If yes, please share a copy.	
Was the organization's procurement policy reviewed and accepted by other organizations and/or donors?	
Does the organization have a clear policy for segregation of duties and delegation of authority in the procurement process?	
Does the organization have (and use) a procurement plan?	
Does the organization use the ERP system to post procurement transactions?	

Asset and warehouse management	
Does the organization have an asset database?	
Does the organization have established protocols for handing over, write-off, sales and disposals of assets?	
Does the organization have procedures for managing stocks and warehouses?	

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name/ Signature/ Date