



IOM International Organization for Migration
 OIM Organisation Internationale pour les Migrations
 OIM Organización Internacional para las Migraciones

11 Haile Selassie Street, Asokoro, Abuja

INVITATION TO SUBMIT EXPRESSION OF INTEREST
 (For Short listing of Companies/ Service Providers)

5th November 2019

The International Organization for Migration (IOM) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of building border management capacity of the Nigeria Immigration Service by strengthening the Migration Information Data System (MIDAS) in Nigeria, IOM now invites Expression of Interest (EOI) from Companies/Service Providers for *Virtualization of MIDAS Central Server (Vmware Vsphere 6) for the Nigeria Immigration Service (NIS)*.

The Expression of Interest shall contain information on the following a.) range of relevant consulting services offered, b.) qualification and experience of relevant professionals and technical personnel currently maintained c.) track record and experience of the firm in similar assignment including list of major clients served and d.) other relevant information.

The Expression of Interest shall be submitted in original and duplicate copy and should be received either by hand or through courier to IOM office address at *IOM Nigeria, 11 Haile Selassie Street, Asokoro, Abuja* no later than *12:00 on Friday 15th November 2019*.

Based on the above information, IOM shall draw up the shortlist of Companies/Service Providers. Only shortlisted Companies/Service Providers will be invited to submit technical and financial proposals.

Interested Consultants may obtain further information from IOM *by sending queries to jejoshua@iom.int and iabdullahi@iom.int*.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression at any time, without thereby incurring any liability to the affected Companies/Service Providers.

Very truly yours,

Frantz Celestin
Chief of Mission

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.



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Brief Technical Description of Suggested Virtualization Solution in Line with Annex A

With technical assistance of IOM, the Nigeria Immigration Service (NIS) now uses a centralized Border Management Information System (BMIS) which enables seamless data synchronization between the NIS Headquarters and other locations. Due to the large volume of generated data which has to be secured, the need for virtualizing the central server has been identified.

The required task is a full server virtualization including all internal storage locations and provisioning. This will cover the procurement, installation and configuration of all software and licenses, alongside corresponding and compatible hardware, which should take place in consultation and liaison with NIS/IOM. A detailed documentation on installation, troubleshooting and general management of the system, as well as knowledge transfer session(s) should be available after full deployment.

The requested EOI should briefly outline the suggested design of the virtualization solution along with milestones, timeframes and estimated costs. Please see ANNEX A for further details.

Guidelines for Submission

This document contains instructions on the preparation and submission of the Application including Annex A: Bidder's Information.

1. A detailed description must be provided on how the requirements specified in this document match the capability, experience, knowledge and expertise of the Company/Service Provider.
2. The Application must be submitted on one original and one copy and envelop must be marked "Original" and "Copy" as appropriate. If there are any discrepancies between the original and the copy the original governs. Both envelopes shall be placed in an outer envelope and sealed. The outer envelope shall be labeled with the submission address, reference number and title of the Project and name of the Company/Service Provider.
3. The Application must be submitted in the English language and in the format prescribed by IOM. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this Request for Expression of Interest may be rejected.
4. The Application document should comprise of the following:

- a. Cover Letter;
 - b. A copy of this Request for Expression of Interest duly signed on all pages by the Company/Service Provider's Authorized Representative; and
 - c. Duly Accomplished Annex A with All requested information.
5. Companies/Service Providers requiring any clarifications on the content of this document may *send queries to jejoshua@iom.int and iabdullahi@iom.int*.
6. Applications shall be evaluated in accordance with the following criteria:
- a. Capacity
 - b. Track Record and Experience
 - c. Technical Expertise
 - d. Financial Strength

Only eligible and qualified Companies based on above shall be invited to participate in the bidding/tender process.

7. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
8. The Company/Service Provider shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
9. All information given in writing to or verbally shared with the Company/Service Provider in connection with this Request for EoI is to be treated as strictly confidential. The Company/Service Provider shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Company/Service Provider is successful.
10. IOM reserves the right to accept or reject any Application, and to cancel the procurement process and reject all Applications, at any time without thereby incurring any liability to the affected Companies/Service Providers or any obligation to inform the affected Companies/Service Providers of the ground for IOM's action.

DECLARATION

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name/ Signature/ Date