



IOM International Organization for Migration  
 OIM Organisation Internationale pour les Migrations  
 OIM Organización Internacional para las Migraciones

No 55 Hassan Musa Katsina Road, Asokoro, Abuja

**INVITATION TO SUBMIT EXPRESSION OF INTEREST**  
 (For Short listing of Companies/ Service Providers)

*9<sup>th</sup> March 2020*

The International Organization for Migration (IOM) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of building the border management capacity of the Nigeria Immigration Service by strengthening the Migration Information Data System (MIDAS) in Nigeria, IOM identified the need for solar power systems in most of the border control posts because of the lack of / poor electrical power supply from the national grid. IOM now invites Expression of Interest (EOI) from Companies/Service Providers for *the supply, installation, testing and commissioning of Off grid (Standalone) solar PV electrification in identified MIDAS sites.*

The Expression of Interest shall contain information on the following a.) range of relevant consulting services offered, b.) qualification and experience of relevant professionals and technical personnel currently maintained c.) track record and experience of the firm in similar assignment including list of major clients served and d.) other relevant information.

The Expression of Interest shall be submitted in original and duplicate copy and should be received either by hand or through courier to IOM office address at ***IOM Nigeria, No 55 Hassan Musa Katsina Road, Asokoro, Abuja no later than 12:00 20<sup>th</sup> March, 2020.***

Based on the above information, IOM shall draw up the shortlist of Companies/Service Providers. Only shortlisted Companies/Service Providers will be invited to submit technical and financial proposals.

Interested Consultants may obtain further information from IOM *by sending queries to [iomabujatenders@iom.int](mailto:iomabujatenders@iom.int)*

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression at any time, without thereby incurring any liability to the affected Companies/Service Providers.

**Expression of Interest documents can be downloaded on our website and submission details are available on**

**[www.nigeria.iom.int/tenders](http://www.nigeria.iom.int/tenders)**



## **Brief Technical Description of solar power installation.**

The required task will mainly be supply, installation, testing and commissioning of off grid standalone solar PV electrification to identified MIDAS sites. Midas sites may vary from one location to another due to the demand assessment for that specific location. IOM consultancy team will present the vendor with a comprehensive load forecasting, details equipment specifications and both technical and structural drawings of the project.

Vendor will be expected to adhere to this specification but have the liberty to query the design if there are strong evidences that the solution may not perform to expectation. Vendor will be expected to verify the technical viability of the solution to be deployed before actual installation is carried out.

The requested EOI should briefly outline a typical implementation plan for an 18.6kW off-grid solar system in Gada, Sokoto State. (Ground Mounted PV, battery storage, Charge Controllers, Inverter and electrical wiring of 2 room office space), The outline should contain transportation timeframe, logistics, personnel distribution and general workplan using a Gantt chart. Please refer to **ANNEX A** for further documents to be submitted.

## **Guidelines for Submission**

This document contains instructions on the preparation and submission of the Application including Annex A: Bidder's Information.

1. A detailed description must be provided on how the requirements specified in this document match the capability, experience, knowledge and expertise of the Company/Service Provider.
2. The Application must be submitted on one original and one copy and envelop must be marked "Original" and "Copy" as appropriate. If there are any discrepancies between the original and the copy the original governs. Both envelopes shall be placed in an outer envelope and sealed. The outer envelope shall be labeled with the submission address, reference number and title of the Project and name of the Company/Service Provider.
3. The Application must be submitted in the English language and in the format prescribed by IOM. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this Request for Expression of Interest may be rejected.
4. The Application document should comprise of the following:

- a. Cover Letter;
  - b. A copy of this Request for Expression of Interest duly signed on all pages by the Company/Service Provider's Authorized Representative; and
  - c. Duly Accomplished Annex A with All requested information.
5. Companies/Service Providers requiring any clarifications on the content of this document may *send queries to [iomabujatenders@iom.int](mailto:iomabujatenders@iom.int)*
6. Applications shall be evaluated in accordance with the following criteria:
- a. Capacity
  - b. Track Record and Experience
  - c. Technical Expertise
  - d. Financial Strength

Only eligible and qualified Companies based on above shall be invited to participate in the bidding/tender process.

7. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
8. The Company/Service Provider shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
9. All information given in writing to or verbally shared with the Company/Service Provider in connection with this Request for EoI is to be treated as strictly confidential. The Company/Service Provider shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Company/Service Provider is successful.
10. IOM reserves the right to accept or reject any Application, and to cancel the procurement process and reject all Applications, at any time without thereby incurring any liability to the affected Companies/Service Providers or any obligation to inform the affected Companies/Service Providers of the ground for IOM's action.

#### **DECLARATION**

**I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:**

\_\_\_\_\_  
Name/ Signature/ Date