



International Organization for Migration (IOM)  
The UN Migration Agency

## Terms of Reference

### Consultancy Evaluation of RT.1453 DFID-FGN IOM Project

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#### Project Background

The International Organization for Migration (IOM), the UN Migration Agency, began operations in Nigeria in 2001 with the Assisted Voluntary Return and Reintegration (AVRR) Programme, one of the organization's global initiatives, which helps stranded migrants who wish to voluntarily return home safely and supports the most vulnerable to get back on their feet. In 2002, IOM signed a cooperation agreement with the government of Nigeria and launched the country mission. Ever since then, IOM has continued to assist stranded migrants in host countries to return voluntarily to their home countries through the AVRR programs. In 2017, the International Organization for Migration (IOM) and the Government of Nigeria provided assisted voluntary return and reintegration support to more than 6,900 Nigerian migrants stranded along the Central Mediterranean route. Due to the scale of the problem, the Government of Nigeria returned an additional 2,140 Nigerians since January 2018 back from Libya through chartered flights. The institutional and strategic framework needed to respond to the needs of returning Nigerian irregular migrants is still at its early stages and no mechanisms were put in place to support this caseload with immediate post-arrival or reintegration assistance. Furthermore, while some reintegration efforts are undertaken locally, most initiatives do not have the required resources or capacity to respond to the needs. This poses a significant risk to the sustainability of return as individuals may opt for re-migration or other negative coming mechanisms in order not to burden their families or communities.

Building on the EU-IOM Joint Initiative (EU-IOM JI) for Migrant Protection and Reintegration and in response to the request of the Government of Nigeria at the federal and state level. The project seeks to strengthen the capacity of state and non-state actors to provide sustainable reintegration support to selected states in Nigeria. Over 31 months, the overall objective of the action is to improve access to sustainable reintegration support to Nigerian migrants returning from the Central Mediterranean route, through socio-economic reintegration services, as well as mental health and psychosocial support (MHPSS). The project targets 1,200 most vulnerable<sup>1</sup> returnees of those recently returned from Libya to Nigeria by the Government of Nigeria through chartered flights. The support action will contribute to the sustainable reintegration of Nigerian migrants returning from the Central Mediterranean route to Edo and Delta states, with assistance from state and non-state actors. The two respective states are selected for this project as they received the highest number of irregular migrants/returnees. Secondly, through capacity building activities, the project will contribute to the improved capacity and institutional mechanisms of state and non-state partners to successfully provide returnees with specialized mental health and psychosocial support (MHPSS). The project started in September 2017 and was extended until 31, March 2021.

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<sup>1</sup> Vulnerability criteria are taken from the tools that are applied under the EUTF-IOM Joint Initiative.

## **Evaluation purpose**

To assess the overall performance of this project during the project implementation period, including the extent to which planned activities and outputs of the project were achieved and the level with which the outputs are contributing to lead to the expected outcomes.

The findings of this evaluation will be used by project management to identify best practices and lessons learned.

Specifically, the study will:

- Examine to what extent the project has contributed to the sustainable reintegration of the returned migrants in Nigeria, through socio-economic reintegration services, as well as mental health and psychosocial support (MHPSS).
- Examine the relevance, effectiveness, efficiency and sustainability of the project.
- Provide recommendations for future projects in Nigeria.

## **Evaluation Criteria**

For this evaluation, and in coordination with IOM Regional Monitoring & Evaluation unit, the evaluation criteria to be used are the following: relevance, effectiveness, efficiency and sustainability. In addition to these OECD criteria, gender will also be used in compliance with IOM gender mainstreaming standards.

## **Evaluation Questions**

The evaluation shall be implemented in accordance with the key evaluation criteria identified above. These will be assessed against the objective and outcomes set within the project's log frame. Specific evaluation questions include, but are not limited to, the following:

### **Relevance (Is the intervention doing the right things?)**

- How appropriate is project design to achieve its objectives in the context in which it operates?
- How appropriate are the project's intended results for the context within which it operates?
- To what extent were the needs of beneficiaries and stakeholders considered in project design?

### **Effectiveness (Is the intervention achieving its objectives?)**

- To what extent the project has contributed to the sustainable reintegration of the returned migrants in Nigeria through socio-economic reintegration services, as well as mental health and psychosocial support (MHPSS)?
- Which have been the major factors affecting the achievement and non-achievement of the objectives set for the project? Why? Did the achieved results reach the beneficiaries as planned?
- What external factors are affecting the implementation of the project and how are they being managed?
- To what extent has our intervention been coordinated with the efforts of the government? What internal coordination structures were developed and how were challenges addressed? What

have been the biggest successes in coordination? What were the biggest gaps? What, if any, what changes could we make to improve coordination of the overall response?

- Are project activities being implemented as planned and on schedule?
- In which areas has the project been successful in identifying and addressing key gaps in the targeted institutions? What are the areas needing further development and review, and how?
- When and how are monitoring and evaluation activities carried out? Are the M&E resources (human and financial) sufficient and appropriate? What is M&E lessons learned and good practices?

### **Efficiency (How well are the resources being used?)**

- What challenges have been faced in the delivery of reintegration assistance and how could implementation be improved?
- How are the capacity and institutional mechanisms of state and non-state partners to successfully provide returnees with mental health and psychosocial support Improved?
- Were the designed activities, implementation, and other resources in terms of time, finance, and expertise adequate to achieve sustainable project objectives and results?
- How well are the resources (funds, expertise, and time) being converted into results?
- Were the project activities undertaken and were the outputs delivered on time? To what degree are inputs provided or available in time to implement activities from all parties involved? Is a workplan and resource schedule available and used by the project management and other relevant parties?

### **Sustainability**

- What mechanisms did the project put in place to guarantee sustainability of the AVRR (Assisted Vulnerability Return and Reintegration) and MHPSS (Mental Health Psychosocial Support) programmes in Nigeria?

Do partners have the financial and technical capacity to maintain the benefits of the project to guarantee sense of ownership and interest in the sustainability? If not, what continued programme support is needed to ensure sustainability, as well as replicability, at the local level (e.g., Financial, coordination, technical, human resources)?

### **Gender**

- To what extent was a gender sensitive approach used in the design and implementation of the project?
- How have gender dimensions have been integrated into design, planning, implementation and monitoring of the intervention and the results achieved?
- To what extent was gender reported on?
- What were the benefits and opportunities of taking gender into consideration?
- What were the gender equality objectives achieved (or likely to be achieved) and mainstreaming principles adhered to by the project?

To develop graphic designs, illustrations and branding of various Information, Education and Communication (IEC) materials and banners for sensitization of source communities to reduce stigma and foster rehabilitation and reintegration.

**Work Schedule:**

This assignment will be for forty days (40 days) and IOM shall cover cost related to the field work, which is inclusive of Daily Subsistence Allowance, communication costs, and transport and logistics using the approved budget submitted by the consultant. The budget submitted should not exceed USD 10,500.

**Scope of Work /Deliverables:**

The evaluation is to be conducted at locations (should COVID-19 restrictions allow for travel) using the following methods. The evaluation management team will provide the evaluator with the identification of key stakeholders, and in organizing the schedule of interviews and site visits.

**Desk review:** IOM and the project implementation team will provide the following document to the evaluators: Project document and logical framework, Project budget, Interim financial and narrative reports, Activity reports, Documents related to project output such as visibility material, relevant brochures and other publications related to the project. Donor’s documentation, such as: donor’s reports, signed agreement, important correspondence.

**Interviews:** In-depth interviews are to be conducted with IOM staff directly involved in project implementation. Structured interviews will also be conducted with project’s direct beneficiaries and key stakeholders.

**Direct Observation:** The evaluator hired will visit the beneficiaries’ business sites in Lagos, Edo, and Delta states to evaluate the performance of the businesses and service providers during the implementation of the reintegration services through observation missions and beneficiary satisfaction surveys.

The evaluation will target returnees’ residents in the locations where the project is being implemented, as listed Below table.

State	Percentages of Cases %
Abia	1.04
Adamawa	0.17
Anambra	1.04
Bayelsa	0.52
Delta	11.81
Ebonyi	0.69
Edo	51.56
Ekiti	0.87
Enugu	0.52
FCT	1.74
Imo	1.74
Kano	1.04

Lagos	11.98
Ogun	5.03
Ondo	1.22
Osun	1.56
Oyo	3.30
Rivers	1.04
Yobe	3.13
Total	100.00%

The Evaluation will follow the IOM Data Protection Principles, UNEG norms and standards for evaluations, and relevant ethical guidelines.

### Evaluation Deliverables

The evaluator will produce the following:

Before / during the Field mission:

1. An inception report (including methodology and data collection tools) and evaluation matrix before the field mission (as per IOM template)
2. A presentation outlining the initial findings (last days of field mission), to facilitate the discussion with IOM team and inform the final report.
3. An evaluation work plan, including planned timeline, methodology / approach, planned stakeholders to be consulted and sampling framework, data collection and analysis tools, qualitative and quantitative protocols for data collection and analysis.

After the Field mission:

1. A Final Evaluation report (as per IOM template and standards)
2. An Evaluation Brief (as per IOM template)
3. A Management Follow up Response and draft matrix (as per IOM template)

### Evaluation Workplan

- Prior to the evaluation mission, the evaluator will receive all project documents to conduct a desk review. The evaluator is free to submit specific requests for information to the project management team to prepare any data-collection instruments he/she would see fit.
- IOM Nigeria will share a tentative schedule with the evaluator to plan visits and meetings ahead of time.
- A 10-days timeframe is allocated for the field mission and data-collection activities per se, including an initial management meeting and a final meeting to discuss any provisional findings.

- A 1-month timeframe is expected to be sufficient for the evaluator to share the final evaluation report, to be discussed between him/her and the IOM country office.
- The Country Office will share the final version of the Evaluation Report and Evaluation Brief with the donor.

### **Required Qualifications and Experience**

- Advanced degree in Sociology, Political Science, International law, Monitoring and Evaluation, Statistics or related field from accredited academic institution.
- Minimum five years of professional experience in conducting similar evaluations as well as report writing.
- Experience working with vulnerable people is an advantage.
- Proficiency in data collection, analysis and interpretation using qualitative and quantitative methods, and statistical packages such as Stata, SPSS and GIS.
- Demonstrated experience in organizing workshops, trainings, Focus Group Discussions, conducting interviews at national level and producing recommendations.
- Experience in liaising with governmental authorities, nongovernmental organizations, United Nations, or other international/national institutions and bodies.
- Previous working experience in the West African region or Nigeria is desirable.
- Proven ability to write concise reports in English.
- Excellent Microsoft Word skills and ability to take notes/drafts and produce high-quality written reports.
- Able to work independently with limited direct supervision.

### **Languages**

- Fluency in English; knowledge of multiple languages - Yoruba, Igbo, Hausa and Pidgin advantageous.

*Method of Application:*

IOM invites experienced project evaluator at local and national levels working in the area of migration, vulnerable and human trafficking to submit an Expression of Interest (Eoi), along with requisite organizational documents and a cover letter in support of their application.

Interested companies will be expected to submit their proposal as an Eoi in the following manner:

- a. Each proposal shall incorporate a detailed program design, including background and work plan.
- b. Provide detailed financial costs, mentioning unit costs and rates.
- c. Each proposal should contain an organizational profile and a portfolio of previous work done in similar field for similar organisations, especially on Communication for Development and behavioural change communication.
- d. The organisational profile should include legal identity documents of the organisation and programs and projects, past and current with short descriptions.

The completed Eoi should be placed in a plain, sealed envelope and clearly marked: **EXPRESSION OF INTEREST: Consultancy for end project evaluation to IOM Nigeria, Lagos sub- Office by 9<sup>th</sup> March ,2021 in the below address:**

Procurement Department  
International Organization for Migration (IOM) Nigeria  
1, Isaac John Street, GRA Ikeja, Lagos E-mail –  
[iomlagostenders@iom.int](mailto:iomlagostenders@iom.int).

ONLY SHORT-LISTED SERVICE PROVIDERS WILL BE CONTACTED