



International Organization for Migration (IOM)
The UN Migration Agency

TERMS OF REFERENCE

SUBCONTRACTED HEALTH FACILITY FOR MIGRANTS' HEALTH ASSESSMENT

The International Organization for Migration through its Migration Health Assessment Centres (Abuja and Lagos) has been processing Health Assessment of migrants who are applying for long stay visa to the United Kingdom since 2014. From 2015 through to 2018, MHACs have been empanelled to provide migration health services for migrants travelling to Canada, Australia, USA and the New Zealand.

MHAC Lagos has observed Significant increase in caseload over the years necessitating MHAC Lagos expansion in 2019 and 2020. Since start of May 2021, MHAC Lagos is observing a surge in the demand for UKTB assessment but there is no more room for expansion. The normal processing capacity for MHAC Lagos is 150 applicants per day. Due to increased demand especially from UK applicants, MHAC Lagos has increased caseload to 200 per day. Despite the increase, there are still applicants with urgent requests who cannot be accommodated. The applicants' waiting time is becoming longer and longer and staff overwhelmed.

Justification

In view of the above, there is urgent need to have an external health facility which can accommodate IOM Health Assessment Program's expansion.

Criteria.

The subcontracted health facility should be able to provide below services:

- Three furnished offices: One for doctor's medical examination, one with two desks registrations and one for a nurse
- Reliable Internet services with 10/10 MBPS and electricity with generator back up
- IOM to have a separate flow from other patients coming to the facility.
- Digital X-ray services:
 - Ensure and verify the identity of the applicants prior to the performance of the Services. In case of suspicions of identity switch, IOM must be notified immediately, and the service discontinued until further notice by IOM

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- Take good quality digital (DICOM) CXR in accordance with the IOM standards, guidelines and instructions.
- Upload the CXR images to MPR PACS immediately after exposure.
- Good infection prevention and control measures.
- Security and cleaning.
- Waiting area with capacity of 40 applicants.

Note: proximity to the IOM office is an added advantage for administrative and technical support.

Methods of application

IOM invites interested Health facilities to submit an Expression of Interest (EoI), along with requisite organizational documents and a cover letter in support of their application.

The health facility's management will be expected to submit their proposal as an EoI.

Please note:

- a. Each proposal should be developed in accordance with the deliverables and responsibilities listed above.
- b. Each proposal shall incorporate a detailed program design, including background and context, methodology, work plan and organogram.
- c. Provide a detailed financial cost (cost of Xray and room), mentioning rates and unit costs, broken down by activities and deliverables. Estimated costs/amount is all inclusive.
- d. Each proposal should contain an organizational profile and a portfolio of previous work done in similar field for similar organisations, especially on medical operations.
- e. The organisational profile should include legal identity documents of the organisation and programs and projects, past and current with short descriptions.
- f. Attach health facility registration documents (HEFAMA, NNRA...), radiographers updated license to practice, Xray machine maintenance documents...

The completed Expression of Interest (EoI) should be placed in a plain, sealed envelope and clearly marked: **EXPRESSION OF INTEREST Service Provider for 'Health Assessment Facility**, to IOM Nigeria, Lagos sub-Office by **21st June, 2021 in the below address:**

To Procurement Lagos

International Organization for Migration (IOM) Nigeria

1, Isaac John Street, GRA Ikeja, Lagos

ONLY SHORTLISTED SERVICE PROVIDERS WILL BE ASSESSED

