



International Organization for Migration (IOM)
The UN Migration Agency

Mission in Nigeria

TERMS OF REFERENCE FOR ACTIVE DIRECTORY (AD) CREATION FOR NIS-MIDAS

The qualified vendor will work with NIS and IOM technical teams in carrying out the below activities:

- *Plan a strategy for placing global catalog servers.*
 - Evaluate network traffic considerations when placing global catalog servers.
 - Evaluate the need to enable universal group caching.
 - Determine the suitability of proposed Forest and Domain plans
- *Plan flexible operations master role placement.*
 - Plan for business continuity of operations master roles.
 - Identify operations master role dependencies.
- *Implement an Active Directory service forest and domain structure.*
 - Create the forest root domain.
 - Create a child domain.
 - Create and configure Application Data Partitions.
 - Install and configure an Active Directory domain controller.
 - Set an Active Directory forest and domain functional level based on requirements.
 - Establish trust relationships. Types of trust relationships might include external trusts, shortcut trusts, and cross-forest trusts.
- *Implement an Active Directory site topology.*
 - Configure site links.
 - Configure preferred bridgehead servers.
- *Plan and Implement an administrative delegation strategy.*
 - Plan an organizational unit (OU) structure based on delegation requirements.
 - Plan a security group hierarchy based on delegation requirements.

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- Provide the software and accompanying license credentials of the NIS/ IOM technical teams

Plan and carry out capacity training sessions on implemented sessions for minimum of 20 NIS officers spread from the NIS HQ, international airports and selected state command offices

submit a detailed report of all the technical activities/ deployments.

1	Technical Evaluation: The technical evaluation assesses the capacity of the company based on submitted technical documents.
	Evidence of affiliation with a technical company to provide this service.
a)	Registration from the Corporate Affairs Commission and Federal Inland Revenue Service.
b)	Two (2) recommendations from recognized organizations for ICT services.
c)	Provision of two (2) CVs of technically qualified focal for communication and after-deployment support, with proven evidence of their stake in the company.
d)	Experience: Experience that the bidder has deployed a similar service for an organisation
e)	Key Personnel: This category is based on the list of three (3) key personnel for the project with relevant certifications to the activity.
f)	Technical Knowledge: This category is based on the bidder's technical knowledge of the requested service (workplan, technical design, Gantt chart, preferred software with justifications, planned pre & post evaluation tests, etc
g)	Support Plan: Includes software datasheet, detailed information on user/ administrator training, upgrades and updates, maintenance and handover timeline